



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

WARREN COUNTY YMCA FACILITY RENTAL AGREEMENT

700 WEST HARLEM AVE MONMOUTH, IL 61462
PHONE: (309) 734-3183 FAX: (309) 734-7347

Name of Organization: _____ Email Address: _____

Group/Organization Leader/Contact: _____ Phone: _____

Address: _____ City: _____ State: ____ Zip Code: _____

GROUP INFORMATION

Estimated Number of People: Men _____ Women _____ Boys _____ Girls _____

Average Age of Children _____

The Warren County YMCA requires that children and youth are divided into small groups and that you maintain at least the following adult supervision ratios at all times. **Please note that regarding the pool, this requires 1 adult per max number of children in the appropriate ages ranges to be IN the pool with the children in proper swim attire.** _____ (initials) (inflatable arm floaties are not allowed at the YMCA. Please use coast guard approved gear)

- One adult (18 years+) to a max of 6 children 2-5 years of age.
- One adult (18 years+) to a max of 10 children 6-9 years of age.
- One adult (21 years+) to a max of 15 children 10-16 years of age.

FACILITY USE DETAILS

After reviewing the rental packages on the following page, please complete the following as specifically as possible. Applications must be requested at least **2 weeks prior** to the event. Payment and Deposit ALSO must be made **2 weeks prior** to event. **Date requested does not signify availability of that date.

Kidtropolis is a 5 & under Room. HOWEVER, older kids may use during rentals ONLY. MUST BE APPROVED*

Purpose for Use: _____ Date Requested: _____

Specific Area/s of Facility: _____ Time Requested: _____

Please circle shirt size if this rental is for a child's birthday party: ys(6-8) ym(10-12) yl(14-16) yxl(18-20)

Please list any special needs or equipment and the quantity (ie. Tables/chairs/balls):

Staff Instructions:

- All rentals must be approved by the Member Services Director prior to scheduling and payment of fees.
- **Payment and Damage Deposit of \$50 (checks only)** must be made **2 weeks** prior to rental
- **Rental requests submitted less than 2 weeks before the event date are subject to an additional \$25 fee.**

Amt Paid _____ Date Paid _____ Staff Approval _____



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

WARREN COUNTY YMCA FACILITY RENTAL INFORMATION & RATES

- All rentals must be approved by the Member Services Director prior to scheduling and payment of fees in order to verify that the date and times are available that are being requested.
- After approval, a **DAMAGE DEPOSIT of \$50 (checks only) & rental payment must be made** in order to 'hold' or 'book' the party for the date specified.
- **Rental requests submitted less than 2 weeks before the event date are subject to an additional \$25 fee.**

All rental prices reflect reservations during normal business hours except building rentals and overnights.

BIRTHDAY PARTIES – Birthday Party Hours (2 Hour Rental): Sat: 12:00-3:30pm (Winter) 11:30-1:30pm (Summer) or After Hours(Single Room Rates Apply). Subject to change.

- | | |
|---|---------------------------|
| • YMCA MEMBERS – <u>Option 1</u> – Party Room and Pool <u>or</u> Gym | \$125.00 – 2 Hours |
| <u>Option 2</u> – Party Room, Kidtropolis and Pool <u>or</u> Gym | \$165.00 – 2 Hours |
| • NON-MEMBERS – <u>Option 1</u> – Party Room and Pool <u>or</u> Gym | \$150.00 – 2 Hours |
| <u>Option 2</u> – Party Room, Kidtropolis and Pool <u>or</u> Gym | \$190.00 – 2 Hours |

Birthday parties are available to both YMCA members and Prospective members. Prices listed reflect use of the No Limits Party Room or AP Room with a max of 40 people. Groups **are allowed** to decorate their own room **within 30 minutes** prior to the event and must have the room cleaned and empty **within 15 minutes** after the event. Food and drink are allowed in your party room only. The party room is reserved especially for your group, but the pool and gym are open to YMCA members at all times. Use of the pool is dictated by the open swim schedule during your reservation.

SINGLE ROOM/AFTER HOURS RENTALS

Groups or families can rent parts of the YMCA during operating hours, **OR** after hours when the building is closed, except on holidays. You can rent the entire facility or just a part of the building. Full facility rental does **NOT** include use of the front half of the building, including the following: Cardio Room/Wellness Center, Weight Rooms, Fitness Studio, AP Room or Babysitting room/services. It may include: Gym, Pool, Kidtropolis, and the No-Limits Game Room.

Insurance (After Hour Rentals only) – All after hour rental groups are required to provide a Certificate of Insurance naming the YMCA as an 'additional insured'. Coverage extended to the YMCA shall not be less than \$1,000,000 and shall be provided and attached to the signed facility agreement. **This does not apply to individuals.

Pool (During Open Swim if Y is open)	\$75/hour, max 50 people
Gym (1/2 Gym if Y is open)	\$60/hour, max 50 people
No Limits Game Room	\$50/hour, max 50 people
All Purpose Room	\$50/hour, max 50 people
Kidtropolis (5 Years Old & Under**)	\$50/hour, max 50 people
Full Facility Rental (No Pool)	\$100/hour, max 150 people
Full Facility Rental (After Hours)	\$150/hour, max 150 people

****Overnights are ONLY allowed on Friday and Saturday nights from when the Y closes normal hours, until 7:00am and MUST BE APPROVED BY BEN & SAM. After 1am, the pool is no longer available.**

THE UNDERSIGNED HAS READ AND AGREED TO ALL CONDITIONS AND POLICIES OF THIS AGREEMENT.

Date: _____ Signature: _____