



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **WARREN COUNTY YMCA FACILITY RENTAL AGREEMENT**

**700 WEST HARLEM AVE    MONMOUTH, IL 61462  
PHONE: (309) 734-3183    FAX: (309) 734-7347**

Name of Organization: \_\_\_\_\_ Email Address: \_\_\_\_\_

Group/Organization Leader/Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip Code: \_\_\_\_\_

### **GROUP INFORMATION**

Estimated Number of People: Men \_\_\_\_\_ Women \_\_\_\_\_ Boys \_\_\_\_\_ Girls \_\_\_\_\_

Average Age of Children \_\_\_\_\_

The Warren County YMCA requires that children and youth are divided into small groups and that you maintain at least the following adult supervision ratios at all times. **Please note that regarding the pool, this requires 1 adult per max number of children in the appropriate ages ranges to be IN the pool with the children in proper swim attire.** \_\_\_\_\_(initials) (inflatable arm floaties are not allowed at the YMCA. Please use coast guard approved gear)

- One adult (18 years+) to a max of 6 children 2-5 years of age.
- One adult (18 years+) to a max of 10 children 6-9 years of age.
- One adult (21 years+) to a max of 15 children 10-16 years of age.

### **FACILITY USE DETAILS**

After reviewing the rental packages on the following page, please complete the following as specifically as possible. Applications must be requested at least **2 weeks prior** to the event. **\*\*Date requested does not signify availability of that date.**

Purpose for Use: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Specific Area/s of Facility: \_\_\_\_\_ Time Requested: \_\_\_\_\_

Please circle shirt size if this rental is for a child's birthday party:    ys(6-8)    ym(10-12)    yl(14-16)    yxl(18-20)

Please list any special needs or equipment and the quantity (ie. Tables/chairs/balls):

\_\_\_\_\_  
\_\_\_\_\_

### **Staff Instructions:**

- All rentals must be approved by the Membership/Marketing Director prior to scheduling and payment of fees.
- **Rental requests submitted less than 2 weeks before the event date are subject to an additional \$25 fee.**

Amt Paid \_\_\_\_\_ Date Paid \_\_\_\_\_ Staff Approval \_\_\_\_\_



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## **WARREN COUNTY YMCA FACILITY RENTAL INFORMATION & RATES**

- All rentals must be approved by the Membership Director prior to scheduling and payment of fees in order to verify that the date and times are available that are being requested.
- After approval, payment must be made in order to 'hold' or 'book' the party for the date specified.
- Rental requests submitted less than 2 weeks before the event date are subject to an additional \$25 fee.

**All rental prices reflect reservations during normal business hours except building rentals and overnights.**

**BIRTHDAY PARTIES** \*Birthday Party Hours: Sat: 11:30-1:30 or After Hours. Subject to change.

• <b>YMCA MEMBERS</b>	<b>Option 1</b>	Party Room and Pool <u>or</u> Gym	\$125.00 – 2 Hours
	<b>Option 2</b>	Party Room, Kidtropolis and Pool <u>or</u> Gym	\$165.00 – 2 Hours
• <b>NON-MEMBERS</b>	<b>Option 1</b>	Party Room and Pool <u>or</u> Gym	\$150.00 – 2 Hours
	<b>Option 2</b>	Party Room, Kidtropolis and Pool <u>or</u> Gym	\$190.00 – 2 Hours

Birthday parties are available to both YMCA members and Prospective members. Prices listed reflect use of the No Limits Party Room or AP Room with a max of 40 people. Groups are allowed to decorate their own room within 30 minutes prior to the event and must have the room cleaned and empty within 15 minutes after the event. Food and drink are allowed in your party room only. The party room is reserved especially for your group, but the pool and gym are open to YMCA members at all times. Use of the pool is dictated by the open swim schedule during your reservation.

### **SINGLE ROOM RENTALS**

Groups or families can rent parts of the YMCA during operating hours, OR after hours when the building is closed, except on holidays. You can rent the entire facility or just a part of the building. Full facility rental does NOT include use of the front half of the building, including the following: Cardio Room/Wellness Center, Weight Rooms, Fitness Studio, AP Room or Babysitting room/services. It may include: Gym, Pool, Kidtropolis, and the No-Limits Game Room.

**Insurance (After Hour Rentals only)** – All after hour rental groups are required to provide a Certificate of Insurance naming the YMCA as an 'additional insured'. Coverage extended to the YMCA shall not be less than \$1,000,000 and shall be provided and attached to the signed facility agreement. \*\*This does not apply to individuals.

<b>Pool</b>	<b>\$75/hour, max 50 people</b>
<b>Gym</b>	<b>\$60/hour, max 50 people</b>
<b>No Limits Game Room</b>	<b>\$35/hour, max 50 people</b>
<b>All Purpose Room</b>	<b>\$35/hour, max 50 people</b>
<b>Kidtropolis</b>	<b>\$40/hour, max 50 people</b>
<b>Full Facility Rental (No Pool)</b>	<b>\$90/hour, max 150 people</b>
<b>Full Facility Rental (After Hours)</b>	<b>\$125/hour, max 150 people</b>

**\*\*Overnights are only allowed on Friday and Saturday nights from 5:00pm until 7:00 am but MUST BE APPROVED BY BEN & SAM. After 1:00am, the pool is no longer available.**

**THE UNDERSIGNED HAS READ AND AGREED TO ALL CONDITIONS AND POLICIES OF THIS AGREEMENT.**

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_